CHINA STUDY TOUR

24 November 2014 – 30 January 2015
Hangzhou – Beijing

HANDBOOK
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Welcome from the Director

Dear Participant,

It is a great pleasure to welcome you to China Study Tour 2014/2015!

The next 10 weeks will see your Chinese Mandarin Language skills transformed as you immerse yourself in living and studying in China! This program is tailored to ensure that you get the most out of your time at Zhejiang University and the Beijing Institute of Education.

To assist you further to prepare for the trip, I strongly recommend you take some time to read through this informative handbook, which will arm you with extremely useful information for your day-to-day living in China.

I am sure you will enjoy the Study Tour as much as others before you.

一路平安！Have a safe trip!

Yours sincerely,

Prof Hong Fan
Confucius Institute
at The University of Western Australia

The Confucius Institute (CI) at The University of Western Australia (UWA) is a non-profit organisation dedicated to the promotion and development of Chinese language, culture, studies and business.

The Confucius Institute at UWA was officially unveiled on 20 May 2005. Our new premises at the historic Claremont Campus were opened on 26 June 2006.

CI is a joint venture between the Office of the Chinese Language Council International (Hanban) and UWA. The Institute is located within the Faculty of Arts, Humanities and Social Sciences. Zhejiang University (Hangzhou), one of China’s premier tertiary institutions, is the officially designated partner university.

The CI’s mission is to facilitate engagement with China in ways that strengthen the understanding, opportunities and bonds between individuals, enterprises, communities and institutions in Western Australia with the People’s Republic of China and the global Chinese diaspora.

On the basis of existing networks internal and external to the University and on the prospects for forging new alliances with strategic partners, the Institute seeks to become a world class centre for coordinating, facilitating and enhancing China-related activities into the 21st century. China Study Tour is one of the many projects the CI undertakes to fulfil our mission.
China Study Tour 2014/2015

Summer Program: 24 November 2014 – 30 January 2015

The China Study Tour 2014/2015 is an intensive eight-week course of study in Chinese language. This study tour is open to individuals aged over 18, regardless of Chinese Mandarin language skill.

The program is split between Zhejiang University (ZJU) and the Beijing Institute of Education (BIE), with intensive classes covering all facets of the language (i.e. speaking, listening, reading and writing). Extracurricular activities are also included to invite participants to immerse themselves in Chinese culture and practice their newly acquired language skills.

Please Note: Confucius Institute is NOT responsible for any accreditation however students may seek accreditation from their faculty dean or course coordinator prior to application.

Study Tour Coordinators/Contacts

Confucius Institute (Perth, Australia)
Ms Li Xia (Perth, WA)
Email: li.xia@uwa.edu.au; Tel: +61 (08) 6488 6842; Fax: +61 (08) 6488 6889
Ms Hongmei Niu (Perth, WA)
Email: hongmei.niu@uwa.edu.au; +61 (08) 6488 6888; Fax: +61 (08) 6488 6889
Zhejiang University (Hangzhou, China)
Ms LIU Xianglu
Email: xlliu@zju.edu.cn; Tel: +86-571-8795 1456; Fax: +86-571-8795 1755

Beijing Institute of Education (Beijing, China)
Mr ZHANG Naiming
Email: zhang_naiming@126.com Tel: +86-10-6835 2701
Mobile: +86-13911990280 Fax: +86-10-6835 2314

Important checklist

Have you…….?

1) Received from the Confucius Institute, your JW202 form and letter of invite from Zhejiang University?
2) Submitted the above two documents along with a completed standard ‘Visa Application Form of the People’s Republic of China’ to your nearest Chinese Consulate?
3) Submitted a copy of your travel insurance policy to the Confucius Institute at The University of Western Australia?
4) Registered with Smart Traveller or your respective country’s foreign diplomatic mission?
GENERAL INFORMATION

Visa Application

As a participant on the China Study Tour, you will have to apply for a visa in any of China's diplomatic institutions, consular offices or Chinese institutions authorized by the Chinese Ministry of Foreign Affairs. Once you have obtained a visa, you can travel in all the open cities across China.

Valid passports are also needed as it will be your primary means of identification. You will have to produce your passport when cashing travellers’ checks, making plane or train reservations or exchanging money.

How to apply for a Student Visa (X Visa)

Note: Information regarding Visa in this booklet applies to applications lodged within Australia. If you are applying for a Chinese Visa in another location, kindly contact your nearest Chinese Consulate-General, Embassy or visa authorities for more information.

You should provide the following documents:

1) One completed Visa Application Form with a passport photograph attached;
2) Your passport with at least 6-month validity (i.e. not expiring before August 2014) and at least 2 blank visa pages;
3) Original JW202 Form (the original one and a photocopy are needed) and admission letter from the school – both will be sent to you by the Confucius Institute

Please note:

- The Confucius Institute will send the JW202 Form and admission letter to you in order to support your application of visa.
- After presenting the original JW202 Form to the consul, please ask for it to be returned to you and leave the photocopy to the consul together with the application. The original one is needed when you go through procedures inside China.
- The Student Visa (X Visa) is valid for 3 months.
- The "PICK UP FORM" you get when you lodge the application is the only proof for collection; when lost, only the passport holder with proper photo ID can retrieve his or her passport.

When to Lodge the Visa Application

Please apply for the visa only 1 to 2 months before your planned date of entry into China. Generally, the validity of a single-entry visa is 3 months, counting from the day of application.

You will have to pay for the visa upon collection. Payment is accepted in the form of credit card, bank card, bank cheque, company cheque or money order. Cash and personal cheque are not accepted means of payment. Please check with the corresponding Chinese Visa authorities for payee details.
Duration of Visa Application Process

It usually takes 4 working days to process a visa application. For example, you may pick up your visa (and your passport) on Thursday if you lodged the application on Monday.

There is an express processing service for 2nd or 3rd day pick-up but additional fees will apply: A$50 extra per visa for the second-day pick-up, and A$30 extra per visa for the third-day pick-up.

Embassy and Consulate Generals of the People’s Republic of China in Australia (for visa applications)

Western Australia
45 Brown Street, East Perth, WA 6004
Tel: (General Enquiries): (08) 9222 0333
     (Visa office): (08) 9222 0300 / 9222 0321
Email: chinacon@iinet.net.au
Web: perth.chineseconsulate.org
Hours of Business: Monday – Friday 9.00am – 12noon

New South Wales
China Visa Application Centre
Level 5, 299 Elizabeth Street, Sydney NSW 2000 (Opposite to Museum Station)
Tel: (02) 94758800     Fax: (02) 92612088
E-mail: sydcenter@visaforchina.org
Web: http://www.visaforchina.com.au
Visa Office Hours: Monday – Friday 9.00am – 12noon

Queensland
Level 9, 79 Adelaide Street, Brisbane, QLD 4000
Tel: (07) 3210 6509
Email: chinaconsul_bri_au@mfa.gov.cn
Web: brisbane.chineseconsulate.org
Visa Office Hours: Monday – Friday 9.00am – 12noon

Victoria
75-77 Irving Road, Toorak, Melbourne, VIC 3142
Tel: (03) 9822 0604
Web: http://melbourne.chineseconsulate.org
Visa Office Hours: Monday – Friday 9.00am – 12noon

Australia Capital Territory (Embassy of the People’s Republic in Australia)
15 Coronation Drive, Yarralumla, ACT 2600
Tel: (02) 6273 4780
Email: chinaemb_au@mfa.gov.cn
Web: http://au.china-embassy.org/eng/
Consular Hours: Monday – Friday 9.00am – 12 noon
Chinese Study Tour 24 Nov 2014 – 30 January 2015

Australian Missions in China

Australian Embassy, People’s Republic of China (located in Beijing)
21 Dongzhimenwai Dajie
Sanlitun
Beijing 100600
Tel: +86 10 5140 4111

Australian Consulate-General in Shanghai
Level 22, Citic Square
1168 Nanjing West Road
Shanghai 200041
Tel: +86 21 5292 5200

Before You Travel

All Australians participants of the China Study Tour are strongly encouraged to register with the Department of Foreign Affairs and Trade (DFAT) before travel. The registration information provided by you will help DFAT to find you in an emergency - whether it is a natural disaster, civil disturbance or a family emergency. It may also be used to pass other information to you such as, new Travel Advisories, notice of elections and information on other matters relevant to travellers and expatriates. To register, visit:

http://www.smartraveller.gov.au

Non-Australian China Study Tour participants should also contact and register their respective country’s diplomatic missions prior to departure.

Sydney
China Visa Application Centre
Level 5, 299 Elizabeth Street, Sydney NSW 2000 (Opposite to Museum Station)
Tel: (02) 94758800 Fax: (02) 92612088
E-mail: sydcenter@visaforchina.org
Website: http://www.visaforchina.com.au
Academic Information

Grade & Class Placement

Participants in the China Study Tour will be assigned to different grades and classes based on their performance in the Grade Placement Test upon arrival in Hangzhou (Those who have not studied Chinese before need not take the placement test.). This will be an informal test, no preparation is required.

With permission from the class instructors and Study Tour Coordinators, students are allowed to shift grades within the first week of classes. From the second week onwards, grade shifting will no longer be allowed (only under exceptional circumstances).

Class Attendance Regulations

1. Students are expected to know the regulations in Zhejiang University and Beijing Institute of Education conscientiously and attend classes as required. Students are not supposed to be absent from class, late for school or leave class while it is still in session without good cause.

2. Students who are unable to attend class due to illness or important private matters must ask for leave permission from their teachers in advance. Those who fail to ask for leave permission in advance due to special reasons should timely do so after the event.
   - Students who fail to attend class due to sickness must submit to their teachers a medical certificate.
   - Students who cannot attend class due to important private matters must submit a written application to their class instructors in advance. Failure to attend class without the teachers’ approval shall be regarded as violating the class attendance regulation.

3. Students violating the class attendance regulation by being absent for over 20% of the total class hours of a course will not be allowed to take the final examination and will thus be scored zero. Those who are absent from classes for ½ of the total class hours of all courses will be advised to leave the Study Tour.

Academic Performance Evaluation

1. Academic performance check consists of two forms: examinations and assessment. Examinations are usually in percentage grade system. 60 points and above is regarded as PASSING.

2. Students are only allowed to take tests or examinations if they have consistently attended classes and have completed course work/class assignments as required. Those who fail to submit over two thirds of the total assignment will not be allowed to take the final test or examination for the course.

3. The achievement of the course will be based on the student’s attendance of the classes, performance in tests and/or examinations, in-class performance and fulfillment of the course
work. Students who fail to take tests or examinations without the teachers’ or Study Tour Coordinator’s approval will be scored zero and not allowed a re-sit.

4. Students are expected to follow the Academic Honor Code of both Zhejiang University and Beijing Institute of Education regarding tests and examinations. Anyone who cheats on a test or exam will be excluded from the Study Tour and will not be given a second chance to take the examination.

**Exclusion from Study Tour Program**

Anyone with one or more of the following cases will be required to leave the Study Tour Program:

1. Failure to attend classes for ½ or more of the total class hours without approval
2. Seriously disturbing school and social orders
3. Violating China’s laws with serious illegal practices

**Note:**

*Students who discontinue schooling for the above reasons are not entitled to any refund of fees.*
Money Tips

ATM/Bank Cards

Automatic teller machines are available in China. In some cases, they will work with foreign-issued bank debit cards (especially those on the Cirrus or Plus networks) – but usually only with access of a Cheque account. Please ensure that you leave some deposit slips for your Cheque account to your parents/guardians back home, just in case you require money to be sent to you whilst in China. It is strongly advised that you have other sources of funds other than foreign accessed ATM ones.

Credit Cards

Five international credit cards - Master card, Visa card, Diners card, American Express card, JCB card - are accepted by major hotels and restaurants as well as in large department stores in China. However, most businesses operate on a cash-only basis.

Traveler’s Cheques

The Bank of China can cash traveler’s cheques of international commercial banks and traveler’s cheques from companies in USA, UK, Canada, Australia, Japan, France, Germany, Switzerland and Hong Kong. However, traveler’s cheques are not useful currency when making purchases at other Chinese businesses.

Note: You will need to bring along your passport when cashing your traveler’s cheques

Local Bank Accounts

You can open a local foreign currency/RMB account at the Bank of China (with traveler’s cheques and other currencies of cash) and can withdraw funds using a passbook and/or an ATM card for the account issued in Hangzhou. When traveling, use the ATM card to withdraw funds. You should always carry (safely!) sufficient money in cash to cover emergencies.

Exchanging Money

You will find several establishments in China where money-changing services are offered. Banks are the best places to exchange money as they offer the official rate and charge a reasonable commission. There also money-changing services at major hotels and international airports. A passport is required when changing money.

It is advised that you bring along a pocket calculator when changing money to allow you to check the accuracy of your exchange. When obtaining RMB at an ATM with a credit card or bank card, it is not always possible to check the rate you are being offered or to establish if a commission fee is charged. Check your receipt carefully and avoid that machine in the future if rates are excessive. It is a good idea to familiarize yourself with the current exchange rates before you go abroad. Generally, the rate of 1 Australian dollar is about RMB 6.

Be sure to save your receipts for all foreign currencies exchanged into RMB. Government regulations allow only 50% of the original amount to be changed back into foreign currencies and require proof of the initial exchange. (For example, if you...
change AUD$100 to RMB you can only change back AUD$50 worth, and must provide the original exchange receipt). The exchange of RMB back to foreign currency can only be made at the main branch of the Bank of China—located on Feng Qi Lu in the city.

**IMPORTANT:** Do not exchange currency apart from that of the official money changers. Unofficial currency exchange usually results in travelers losing their money or ending up with counterfeit notes. It is also an illegal practice which could render you facing charges of breaking foreign exchange laws.

### Safety with Money

Observe safety precautions with money. Do not keep large sums of cash in your dorm room. Buy a travelers’ money belt or neck wallet and beware of pickpockets in crowded areas and on public transportation.
Zhejiang University Information

Overview

In September 1998, a new Zhejiang University was established on the basis of the amalgamation of the four former individual universities, namely Zhejiang University, Hangzhou University, Zhejiang Agricultural University and Zhejiang Medical University, which were all located in the garden city of Hangzhou. Approved by the State Council, the founding of the new Zhejiang University has been a significant move in the reform and development of China’s higher education.

Endowed with a pleasant climate, picturesque surroundings and a favorable academic atmosphere, Zhejiang University is an ideal place for teaching, research, and learning. With six campuses, namely Yuquan, Xixi, Huajiachi, Hubin, Zhijiang, and Zijingang, the university now occupies a total area of 533 hectares and a ground space of over 2,000,000 square meters. There are nearly 37,000 students undertaking degree and non-degree programs in adult education. Among its 8,400 staff, there are 14 members of the Chinese Academy of Sciences, 9 members of the Chinese Academy of Engineering, over 1,200 full professors and over 2,400 associate professors. With a total space of 83,000 square meters, the university library has a collection of more than 6,390,000 volumes. In addition, the university has 6 affiliated hospitals which provide various medical services to people from all over Zhejiang province. Today, Zhejiang University is one of the top 3 Universities in China.

The first half of the China Study Tour Program will be held at Zhejiang University's Yuquan Campus from 24 November 2014 – 19 December 2014.

Yuquan Campus is located in the northwestern corner of the West Lake, and next to the Plant Park. The total area is over 1,700 mu, with buildings covering an area of 700,000 square meters. Yuquan Campus is also the main campus of Zhejiang University, where administration offices are located.

How to reach Yuquan Campus

The following section of the handbook is produced for information only and is not exhaustive. Every effort has been made to ensure that it is accurate at time of print. Students are take into account that the Information provided below is subject to sudden changes.

Address of Zhejiang University International College (in Chinese):

中国，浙江， 杭州浙大路 38，浙江大学玉泉校区,北门/后门 (you can show this to the taxi driver)

- From Xiaoshan International Airport (Hangzhou)

Xiaoshan International Airport is located in Xiaoshan District, Hangzhou - 27 kilometers west to the downtown area of the city.

Best mode of transport: Shuttle Bus Service (departs every 15 – 30 minutes) Cost: RMB 20 (one-way)
Take the shuttle bus from the airport to Wulinmen CAAC Air-ticket Office (390, Ti Yu Chang Road), which is situated right in the city center. A one-way journey takes about 50 minutes. Once you arrive at Wulinmen CAAC Air-ticket Office, take a taxi to the North Gate (located on Xixi Road) of Yuquan Campus, Zhejiang University. The International College building will be on your left within a 100-meter walk.

**NOTE:** The International College offers pick-up service for China Study Tour participants at Xiaoshan International Airport. Kindly contact the Confucius Institute to assist you with the organization of transport.

- **From Hangzhou Railway Station (Main Station)**

Hangzhou is the railway hub in Zhejiang province, which makes it very convenient to travel to and from Hangzhou by train.

If you are traveling by rail, alight at the Hangzhou Main Railway Station and take a taxi to the North Gate (Xixi Road) of Yuquan Campus, Zhejiang University. The International College building will be on your left within a 100-meter walk.

- **From Pudong International Airport (Shanghai)**

Pudong International Airport is located in Pudong New Zone, about 30 kilometers east to the downtown area of Shanghai.

**Shuttle Bus Departure Times**
From Shanghai to Hangzhou: 08:40 10:00 11:00 12:00 13:00 14:00 15:00 16:00 17:00 18:00 19:00 20:00

Bus fare: RMB 100 (one-way)

It takes about 3.5 hours from Pudong International Airport to Hangzhou Yellow Dragon Sports Center. After that, the Yuquan Campus is within a 500 meter walking distance. However, considering that China Study Tour participants usually arrive with much luggage, you will need to take a taxi to the North Gate (located on Xixi Road) of Yuquan Campus, Zhejiang University. The International College building will be on your left within a 100-meter walk.

**Academic Honor Code**

Zhejiang University attaches great importance to the integrity and self-discipline of every student. Adhering to the university academic honor code means:

- Students do not exchange any information with other students during examinations, quizzes and work required to be done privately.
- A student’s written work is always his/her own, at examinations, in laboratory reports, and in academic papers, unless another source is acknowledged.
- Students must not write papers for their fellow students copy others' work or let others copy their work.
- Students must not cheat or forge in any academic activities.

Violations of the academic honor code will be penalized according to the University regulations.
Campus Life

Student Identification Card

After registration every student will be issued a student ID of Zhejiang University, which is an important document used to guarantee the owner’s student status. The student ID is not valid unless it is stamped. Students are expected to keep the ID card in a safe place and not to lend it to others. In case it is lost, the owner must report to the international College immediately and apply in written form for a new one. A cost of RMB 15 yuan will be charged for the new student ID card.

Living on Campus

The Foreign Experts and Overseas Students Service Center of Zhejiang University is responsible for providing services such as accommodation, food and drink, management of the classrooms within the building of the International College etc.

Students may call 8795 1122-9 for Front Desk assistance when necessary. The small coffee shop on the second floor of the lobby provides facsimile service.

Accommodation

Accommodation at Zhejiang University consists mainly of hotel style rooms. Most participants on the China Study Tour will be required to share a room with another person on the program. In accordance to Zhejiang University regulations, room mates will have to be of the same gender.

Participants of the Study Tour will be at liberty to select their own room mates.

Facilities

Laundry

The international student dormitory building has its own laundry room that is situated in the basement (floor G1) and is equipped with washing machines and dryers. The cost of one load in the washer and dryer is RMB 3 Yuan. Laundry tickets can be bought from both front desk and coffee shop on the second floor.

Restaurant

There is an international student restaurant on the 1st floor of the International College Building and it is estimated daily expenses for decent meals will be from RMB 15 Yuan to RMB 40 Yuan.
Sporting Facilities

The Yuquan campus has the following sporting facilities:
- 1 sports ground
- 1 football field
- 2 basketball courts
- 1 tennis court
- 1 swimming pool (closed in winter)
- Gym

*Note: some of these facilities may incur costs.*

Banking Facilities

**Bank of China:**
Across the road in front of the Yuquan campus, between the Main Gate and Xin Qiao Gate
Business Hours: 9am ~ 5pm

*Note: The service charge is 3% of the transaction amount, a little higher than that of ATM transactions*

**China Industrial and Commercial Bank:**
Zheda Road (in front of Main Gate)
Business hours: 9am~5pm
Communications

Dormitory Telephones

**Single room resident**

Each single room has its respective telephone number. For all the outgoing calls, use the 201 card first and then follow the instruction.

For international calls, both 201 card and an IP card will be needed. Detailed directions are as follows:

- Buy IP cards (There are many kinds of IP cards. You should choose the card that can make international calls. The 17910 card is recommended) Dial: 201 - > (Press 2 for English) - > enter card number, press # - > enter pin number, press # - > enter IP number (eg. 17910), press # - > press 3 (International Call service);
- Instructions are available only in Chinese - > enter IP card number, press # - > enter IP pin number, press # - > enter the number you want to call (country code + area code) - > the telephone number.

**Note:**

It is cheaper to make international calls by using IP cards. **YOU SHOULD NEVER USE THE PHONE DIRECTLY TO MAKE INTERNATIONAL CALLS AS THE CHARGES WOULD BE EXTREMELY HIGH AND YOU WOULD HAVE TO BEAR THE ENTIRE COST!**

**Double room resident**

The telephone number for each double room is [87951133 (switchboard) + room number]. Local calls are free of charge. For domestic long-distance calls and international calls, use an IP or 201 card, dial “0” followed by the destination telephone number.

**Mobile Phones**

China Mobile (GSM) and China Unicom (GSM or CDMA) are the two mobile phone service providers who have centers readily available on campus. Very often, the two companies offer Package Services, where you can choose according to your own requirements.

**Internet Service**

China Study Tour participants can apply for an internet account from the school network center that is situated on the 6th floor of the library building. Bring along your student ID and passports. The costs are RMB 10 (account fee) plus RMB 50 per month.

There are also 3 computers in the Lounge room on the second floor of the international student dormitory building. The price is RMB 2 per hour.
Postal Services

Students residing in the International College Building of Yuquan campus will receive your mail and parcel notice at the front desk.

Your contact address at Zhejiang University will be in the following format:

(Your Name)
(Your Dorm Room Number)
International College
P.O. Box W-99, Yuquan Campus, Zhejiang University
Hangzhou 310027, P.R. China

Kindly inform your family & friends to address mail to you in the above format.

Post Offices & Other Postal Services

If you need further postal service, the following two postal offices may help you:

**Yuquan Postal Office**
117 Yu Gu Road (玉泉邮局: 玉古路117号)
Tel: 8799 2113
Business Hours: 9am – 5pm

**International Postal Office**
New1, Jie Fang Road (国际邮局: 解放路新1号)
Tel: 8718 2182
Business Hours: 8.30am – 6pm

Express delivery service is easily available in Hangzhou. Below are some of the service providers:

- **China Post EMS**
  www.ems.com.cn
  Hotline: 11185

- **DHL**
  www.cn.dhl.com/publish/cn/zh.high.html
  Hotline: 800-810-8000

- **Fedex**
  www.fedex.com/cn/
  Hotline: 800-988-1888 (regular phone, free of charge)
  400-886-1888 (mobile phone, no long distance fee)

- **TNT**
  www.tnt.com/country/zh_cn.html
  Hotline: 800-820-868
Getting around Hangzhou City

**Bus**

Hangzhou has an extensive network of bus services in the downtown area. Most buses use one ticket and the price is generally:
- RMB 1 or 1.5 yuan for non-air-conditioned buses
- RMB 2 yuan for air-conditioned buses (with a “K” before the route number)
- RMB 3 to 5 yuan for tour buses

Most buses are non-conductor ones and do not provide change, so passengers have to prepare some change before getting on the bus, or you can use the IC card for public transportation.

**Taxi**

Hangzhou boasts its taxi service because the models and conditions of the cars are the best in China. The fare is based on the mileage according to the meter. The starting price is RMB 10 for the first 3 KM and RMB 2 per Km after that, plus one dollar for patrol tax.

**NOTE:**
*WHENEVER YOU TAKE A TAXI, PLEASE DO NOT FORGET TO GET A RECEIPT FROM THE CAB DRIVER. The cab registration number is printed on the receipt and will assist the recovery of your belongings should you accidentally leave them in the cab.*

**General Living Tips**

**Climate and Weather**

Hangzhou stands at the intersection of 12°16’ east longitude, 30°15’ north latitude and is about 100 kilometers from the sea. The city has a subtropical monsoon climate, with four distinct seasons and generally milder weather. Its average annual temperature is 16.2°C and annual precipitation is about 1500 mm, with the average of 155 rainy days.

January is usually the coldest month of the year while July is usually the hottest.

*Note: To convert Fahrenheit to Centigrade/Celsius: subtract 32 and multiply by 5/9*

**Time Zone**

Hangzhou takes Beijing Standard Time which is 8 hours earlier than the Greenwich Mean Time. Daylight Saving is NOT practiced in China.

**TV**

The nationwide TV network in China is CCTV and each province and city has its own TV stations. In Hangzhou more than 30 channels are available via cable TV, including a 24-hour
English service channel—CCTV 9 and an international channel in Chinese—CCTV 4 which offers a number of programs of Chinese language study and tourism information.

Voltage

The voltage for daily use in China is 220V. Please bring along an adapter if necessary.

Drinking water

It is unsafe to drink water directly from the tap in. Please only consume boiled water or purchase bottled water.

Major Cultural Sites (Museums & Book Stores)

NOTE: Most museums are free of charge but are very likely closed on Mondays.

Zhejiang Provincial Museum (浙江省博物馆)
No. 25, Gushan Road (孤山路 25号)
Opening hours: 9am—4pm

Zhejiang Xihu Art Museum (浙江西湖美术馆)
No. 25, Gushan Road (孤山路 25号)
Opening hours: 9am—4:30pm

West Lake Museum (西湖博物馆)
No. 89, Nanshan Road (南山路 89号)

China National Tea Museum (中国茶叶博物馆)
West Lake Longjing Chaxiang (西湖龙井茶乡)
Opening hours: 8:30am—4:20pm

China Silk Museum (中国丝绸博物馆)
No. 73, Yuhuangshan Road (玉皇山路 73号)
Opening hours: 8:30am—4:30pm

HuQingYuTang Traditional Chinese Medicine Museum (胡庆余堂中药博物馆)
No. 9, Dajing Lane, Hefang Street (河坊街大井巷 95号)
Opening hours: 8:30am—5pm

China Grand Canal Museum (中国京杭大运河博物馆)
Canal Culture Square, Jinhua Road (金华路运河文化广场)
Opening hours: 9am—5pm

Hangzhou History Museum (杭州历史博物馆)
No. 18, Liangdao Shan (粮道山 18号)
Opening hours: 9am—4:30pm

Southern Song Dynasty Guan Kiln Museum (南宋官窑博物馆)
No. 42, South Shijia Shan (施家山南 42号)
Opening hours: 8:30am—4:30pm
Zhejiang Foreign Language Bookstore (浙江外文书店)
466 Fengqi Road (风起路，延安路口)
Tel: 85165987

Hangzhou Qingchun Road Bookstore Center (庆春路购书中心)
217 Qingchun Road
Tel: 87210878

BOKU Super Bookstore (Wen Er Road) (文二路图书大厦博库书城)
38 Wen Er Road
Tel: 88831111

BOKU Super Bookstore (Tian Mu Shan Road) (天目山路博库书城)
Add: 38 Tian Mu Shan Road
Tel: 88905418
Medical Service Information

Hangzhou is a city with rich medical resources. Below are the details of some major hospitals:

Sir Run Run Shaw Hospital

The Sir Run Run Shaw Hospital is an affiliated hospital to the School of Medicine at Zhejiang University. It has English speaking nurses, doctors and an expatriate doctor on staff.

Address: 3 East Qingchun Road
Name and Address in Chinese: 庆春东路 3 号，杭州市浙江大学医学院附属邵逸夫医院
Phone: +86-571-86090073 (switchboard);
       +86-571-86006016 (VIP Clinic reception and appointments)
Website: www.srrsh.com

First Affiliated Hospital, Zhejiang University School of Medicine

An International Clinic can be found at the First Affiliated Hospital, Zhejiang University School of Medicine, which is not only the largest hospital in the province but also regarded as one of the best hospitals in the surgical department.

Address: 79 Qingchun Road, 11th floor (International Clinic)
Name and Address in Chinese: 杭州市庆春路 79 号, 浙医一院
Phone: +86-571-87236166
Website: www.zy91.com

Second Affiliated Hospital, Zhejiang University School of Medicine

The hospital is regarded as one of the best hospitals to treat internal illnesses.

Address: 88 Jiefang Road
Name and Address in Chinese: 浙江杭州市解放路 88 号 浙医二院
Tel: +86-571-87783777
Website: http://www.z2hospital.com/

Campus hospitals

Every campus of Zhejiang University has its own on-campus hospital which is good for the treatment of minor ailments.

- Yuquan Campus Hospital

Located south of the International College Building
Important Telephone Numbers

- POLICE: 110 (12 languages service available)
- FIRE: 119
- PARAMEDICS: 120
- TIME: 117
- Telephone Number Inquiry: 114
- Taxi Service: 96520; 28811111
- Division of Exit-Entry Administration of Hangzhou Public Security Bureau
  - 8728 0185 (Chinese)
  - 8728 0561 / 8728 0539 (Non Chinese)
- International College Office: 87951718 87951386 (language student)
  - 87952848 (undergraduate)
  - 87953101 (postgraduate)
  - 87951717 (General Affairs)
- Foreign Experts and Overseas Students Service Center
  - 8795 1133-9, 8795 1122-9 (Front Desk)
BEIJING INSTITUTE OF EDUCATION
INFORMATION

Overview

Founded in 1953, the Beijing Institute of Education (BIE) is a major institution of higher
learning for professional development of teachers and educational administrators under
Beijing Education Commission. Now BIE comprises 4 faculties and two centers: Faculty of
Teachers’ Education, Faculty of Educational Administration, Faculty of Vocational Education,
Faculty of Arts and Physical Education, the ICT and Distance Learning Center, and the
International Exchange Center, which offer high quality programs for in-service teachers and
administrators in basic education, adult and vocational education, as well as programs for
training vocational and technical personnel.

Currently BIE has a total number of 595 staff members, and among the 241 teaching staff,
there are 14 professors and 97 associate professors. Apart from the regular staff members,
BIE also has 91 guests and part-time professors from China Academy of Sciences and other
prestigious universities. Now BIE has more than 10,000 students receiving junior college and
undergraduate education, and more than 12,700 trainees of teachers and administrators
undertaking continual education here.

BIE also is a liaison center of APEID (the Asia and Pacific Programs of Educational
Innovation for Development), a member of UNESCO club in Beijing, a research center of
China Population Education sponsored by UN Population Fund, and receives funding from
World Bank. BIE pays lots of attention to international exchange and cooperation, and has
built academic exchange and cooperation with many educational institutions in the United
States, Russia, Britain, France, Canada, Australia, New Zealand, Sweden, Norway, Thailand,
Singapore, South Korea, Japan, Malaysia, Bengal, Chinese Hong Kong and Taiwan.

The 2nd half of the China Study Tour program will run at the Beijing Institute of Education
from 5 January 2015 to 30 January 2015.
Regulations of Fee Payments

Accommodation

All accommodation fees should be paid within one week dating from the beginning of the study. Students should pay the accommodation fee according to the length of their stay in a lump sum.

Students expelled from the Study Tour will not receive any refund of accommodation fee.

EXCHANGE RATE

Fees paid to Beijing Institute of Education by foreign students can be paid in the form of US$ or RMB.

When foreign students pay fees in the form of US Dollars, the Institute will calculate the US Dollar sum according to the exchange rate of the day announced by the People’s Bank of China.

LIBRARY

After registration, students will be able go to the Institute Library commence their borrowing procedures (i.e. handing over of cash pledge according to the relevant regulations). All students must observe library regulations.

Accommodation Regulations

1. Students should live in the rooms assigned by the administrators in the Foreign Students Office. Whenever there is any vacant bed in a room, the administrators will make students originally living in different rooms live together, students are supposed to obey the arrangement and are not allowed to change room or occupy room without approval. Students who are discovered to change room without approval will be fined two times the daily cost of the room or the sum of bed fee per day.

2. Only the students themselves can use Foreign Students Dormitory. Students are not allowed to have visitors stay over night. Those who have visitors stay over night without approval will be fined five times the sum of bed fee per day.

3. Personal valuable articles should be well looked after. Door and windows should be locked to prevent items from being stolen. Students are also expected to disconnect electrical plugs from the power source when power is not in use.

4. Students are expected to make an effort in conserving electricity. Power source in the dormitory is only for lighting and low power electrical equipment such as hair dryer. Use of other electrical appliances such as electric stove, electric rice cooker,
electromagnetism stove, iron, electric heating radiator in the bedroom are forbidden. If students are found to use some of these items, the electrical appliances would be confiscated by the Foreign Students Office. Those who refuse to mend their ways despite repeated notice will be fined 200 to 300 yuan or would be given a serious warning or possibly face expulsion pending the seriousness of their case.

5. Students are forbidden to conduct any activity that disturbs others’ study or rest such as dancing, making loud noise or playing music in high volume. Students are not allowed to use washing machines in the building after 10:00 p.m. to avoid disturbing others. Those who refuse to mend their ways despite repeated admonition will be given punishment of more than a serious warning according to the seriousness of their case.

6. Students should take good care of the equipment in the room. They are not allowed to dismantle, refit or move the equipment in the room. If the public property is destroyed by the students, they will have to pay compensation for any damages caused.

7. Students are to keep the inside and outside of the dormitory clean. Use of adhesive tape on walls and the keeping of any domestic pets/animals are forbidden.

8. Clothing or articles of any sort are not allowed to be hung outside of the windows. Students are not allowed to throw things out from the window.

9. Spitting and littering are not allowed. Students are not allowed to smoke, drink, quarrel, fight, gamble, and scuffle or take drugs.

10. Students are required to observe regulations of fire prevention. Lighting of fire or fireworks is strictly forbidden. Students are expected to guard against fire carefully. Anyone who causes fire will be obliged to pay compensation for all the damages. Those who cause grave consequences will face the responsibility for the crime and will be tried by judicial organizations.

11. Students are to change bedding covers according to the regulations of the dormitory.

12. Students are to observe the dormitory’s regulations of schedule for work and rest. They are expected to come back to the institute before 11:00 p.m. from Monday to Friday. At the weekend, they are expected to come back before 12:00 midnight.

13. Students are to pay the deposit according to the regulations of the dormitory before occupying a room. Students can retain the deposit when they leave according to the relevant regulations (if the articles in the room are damaged, the damages will be deducted from the deposit).

14. Students should respect the teachers who are in charge of the dormitory and obey their administration.
Receiving visitors

1. Visiting time: 8:00 am to 10:00 pm.

2. Visitors who want to visit foreign students in the foreign students’ dormitory are expected to show credential at the information desk and get registered.

3. Students are to observe the regulations of receiving visitors.

4. Visitors are not allowed to stay overnight at the students’ room.

Living on Campus

International Students Apartments

Accommodation for International students are furnished with air conditioning and heating systems, television, telephone, independent and public toilets & showers, 24-hour hot water and free access to the Internet.

Other facilities available on campus include:
- A library
- Internet bar (complimentary web access)
- Laundry room
- Gym
- Basketball grounds

Meals

An international students’ café is opened on campus which serves breakfast, lunch and dinner for about RMB 40 per person per day. Public kitchen facilities are also available for students to cook their own meals.

Shopping

Carrefour and Huatang shopping center (Ito Yokado) is located within a 15 minutes walk from the campus. Extremely affordable clothing can also be purchased at the clothing market that is located just 5 minutes away from the campus.

Transport

The BIE campus is located south of the Beijing Zoo, just 5 minutes walk from the Beijing Zoo Bus Station, and 15 minutes walk from the Xizhimen Subway Station – where buses are easily accessible to take you to the Forbidden City, the Summer Palace, the Temple of Heaven, the Great Wall, Wangfujing Street etc.

Medical Care

The nearest hospital to the Institute is Ren Min Hospital (人民医院), which is located 2km from campus.